

Archbishop Jordan Catholic High School

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Dear Parent/Guardian,

We are piloting a new tool to report your child's absence. Please note: effective March 1, 2016 the absentee mailbox will no longer be active to leave messages.

This new application to report absences is through SchoolsConnects using the Safe Arrival Portal.

You will be receiving an email from Elk Island Catholic Schools, inviting you to create an account for the Safe Arrival portal. Please take the time to review the email as it has specific login information pertaining to your child.

Please have all absences reported prior to 8:30am using one of the following Safe Arrival options:

- Calling 1-877-246-9970
- Creating an account with Safe Arrival using the credentials supplied in the email you will receive
- Downloading the Safe Arrival App using Google Play or the App Store and create an account using the credentials supplied in the email you will receive.

If you receive a phone call for an unverified absence, it is important to follow the prompts to report the absence. Once complete you will receive a confirmation number, if you do not receive a confirmation number (i.e. hanging up before you receive it), the system will still view the absence as unverified.

In order to prevent the automated phone calls, please make sure you are reporting your child's absence in advance of 8:30am.

As this is new for us as well, we ask for your patience as we work out how best to use the application. We understand that these automated calls may be frustrating, but our first priority to ensure that all students are accounted for.

As we are piloting this new feature, please feel free to email us with your feedback.

Thank you for your continued support.



"I know in whom I place my trust" 2 Tim 1:12