

Archbishop Jordan Catholic High School

4001 Emerald Drive, Sherwood Park, Alberta T8H 0P5

Phone (780) 467-2121 · Fax (780) 467-1390

Email: abj@eics.ab.ca · <http://archbishopjordan.eics.ab.ca/>



PCD

Personal Communication Devices (also known as cell phones), *will only be permitted for use during breaks, or when directed by a classroom teacher.* Students will be asked to ensure that they are not using their PCD during class unless directed by a teacher. **In addition, students may not use their PCD in the hallways during class.** Students who are on a spare may use their PCD when they are in the Learning Commons or the Common Area only. Students on spare are to be working in designated locations and not in hallways during class time.

Students should follow the following procedure when they enter a classroom:

- Store their PCD in class as determined by the teacher (eg. Cellphone Hotel)
- When students leave the classroom, they must not bring their phones with them

If a student is in violation of this policy, whether using the phone in class or in the hallway during class time, they may have their phone confiscated by staff and they will be permitted to pick it up at the office at the *end* of the day. For continued offences of this policy, students may have their devices confiscated and only returned to parents/guardians, or may be required to submit their device to the office at the start of each school day.

One to One

Students are invited to bring their own learning device to class. These devices should have a screen that is a minimum of 7.9 inches and will allow the student to access the Google Suite for Education apps or extensions. The device should be fully charged at the start of the day and have a battery that will allow the student to use the device for their learning needs. The device does not require a physical keyboard if the student is able to successfully type on the touch screen or use a stylus/pencil. Students will be able to print from their device using Google Docs to a number of printers in the school to submit assignments if required. In addition, students may also have the option of having a digital textbook when available. For more information regarding this policy, please contact a school administrator.



"I know in whom I place my trust" 2 Tim 1:12