

# Archbishop Jordan Catholic High School

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## ABJ Academic Dishonesty Policy

Reference: [EICS Admin Procedure 360 - Assessment, Evaluation and Reporting](#)

*The primary purpose of student assessment and evaluation is to support student learning and to have all students improve their performance. The following grading practices distort achievement and are inconsistent with Elk Island Catholic School's Assessment Administrative Procedure:*

*i. extra credit or bonus points*

***ii. penalties for student work submitted late***

***iii. penalties for student absences***

***iv. an automatic permanent grade of zero when evidence is missing or as a punishment***

*v. academic dishonesty and incomplete evidence of learning*

*vi. group marks*

*vii. homework should have little or no part of grades*

Academic Dishonesty refers to student behavior where their performance on an assessment is enhanced by accessing information that has not been permitted by the teacher.

This may include:

- possession of materials not allowed in an examination room,
- copying from another student,
- accessing assessments in advance from another student,
- using technology that is not permitted such as a phone or smart watch,
- hiding notes in a calculator, dictionary, thesaurus, etc.
- plagiarism

This behavior is not acceptable and will result in consequences that will help promote the importance of students maintaining academic integrity.

It is important to note, plagiarism is a serious violation of academic integrity. Offering the work of another as one's own without proper acknowledgement is plagiarism. Therefore, any student who fails to give appropriate credit for ideas or material he or she takes from another, whether it is a fellow student or a published resource writer, is guilty of plagiarism.

Archbishop Jordan staff are committed to using preventative practices to reduce the frequency of possible incidents of academic dishonesty. In so doing, staff will do their best to ensure that testing materials are secured, and they are diligent in reviewing this policy with all classes and doing proper checks of materials used by students during assessment.

Any incident of academic dishonesty will be investigated thoroughly by the classroom teacher in consultation with Subject Coordinators and grade level administration. For a student who is found guilty of academic dishonesty, the following consequences **may** be applied in collaboration between teacher, subject coordinator, and grade level administration.

In addition to the consequences listed below, any student who has had one incident of academic dishonesty in a school calendar year **will become ineligible** for school based awards and accolades.

Listed below are possible options:

1st Offence	<ul style="list-style-type: none"><li>● Assign an invalidated grade*</li><li>● Contact parents/guardians</li><li>● Two day in-school suspension</li></ul>
2nd Offence	<ul style="list-style-type: none"><li>● Withdrawal from course (would not apply to students in grade 9)</li><li>● Two day in-school suspension</li><li>● Meeting with parents/guardians and admin</li></ul>

**\*Note:** Teachers **will** offer students an opportunity to replace a grade with an alternative assessment, **if** the student has demonstrated a willingness to restore their academic integrity through diligent pursuit of their studies and compliance with classroom expectations.



*"I know in whom I place my trust" 2 Tim 1:12*