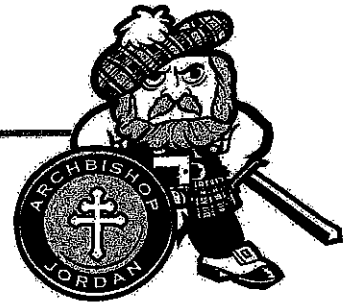


# Archbishop Jordan Catholic High School

## Course Change Information



This list of courses was developed using the course requests that students completed in March of this year. **Please note that there will be no schedule changes available to students at this time. Please do not contact the Counsellors, the Administration, or the Front Office requesting changes.**

Outlined below are the course change procedures available to you moving forward.

Mid August, you can expect your detailed schedule to be made available to you through your PowerSchool account.

Should you have any course change requests, you will be receiving a Course Change Request Google Form via your school email that will go live on **Monday August 23, 2021.**

This year's timetable is very full and we will not be able to accommodate all requests. Only course requests with **valid academic reasoning** will be considered; including:

- You have received a spare in your schedule by error (Grade 9's and 10's)
- You wish to eliminate a spare (Grade 11's and 12's)
- You have completed a course in Summer School that necessitates a change
- You have failed or have not met the recommended prerequisite for a course and therefore must repeat a course or change a course sequence
- You have achieved a higher mark that now meets or exceeds the recommended course prerequisite
- You registered in the wrong class
- You are concerned about the difficulty level of a course and would like to select a course that will ensure your academic success
- You have prerequisite courses placed in the wrong order (ie. the 20-level before the 10-level)

Once you have completed and submitted the form, a Counsellor/Administrator will be connecting with you either by phone or via your school email. Only requests that have been appropriately completed with valid academic reasoning will be entertained. There will be certain change requests that will not be possible to accommodate for various reasons/schedule limitations. Course change requests will be managed in the order that they are received beginning August 24th, so please know that we are working through them diligently and will be in touch once your request has been processed. We appreciate your patience and understanding in this process and look forward to the start of a new and exciting year together here at ABJ!