

## **ABJ Personal Communication Devices and One to One Policy**

### **PCD**

Personal Communication Devices (also known as mobile phone, cellphones, smartphones, iPhones, iPods, etc) of PCD, will only be permitted for use during breaks, or when directed by a classroom teacher. Students will be asked to ensure that they are not using their PCD during class unless directed by a teacher. In addition, students may not use their PCD in the hallways during class. Students who are on a spare may use their PCD when they are in the Learning Commons or the Common Area only.

Students should follow the following procedure when they enter a classroom:

- Place their PCD in the PCD Hotel in the classroom
- Retrieve their PCD at the end of class
- When students leave the classroom to use the washroom or need to pick something up at the office or at their locker, they leave their PCD in the classroom

If a student is in violation of this policy, whether using the PCD in class or in the hallway during class time, they will have their PCD confiscated by staff and they will be permitted to pick it up at the office at the end of the day. For continued offences of this policy, students may have their PCD confiscated and only returned to parents/guardians, or may be required to submit their PCD to the office at the start of each day.

*Students will still be permitted to use their PCD between classes, during lunch and on spares when they are in the Common Area or Learning Commons.*

### **One to One**

Students are invited to bring their own learning device to class. These devices should have a screen that is a minimum of 7.9 inches and will allow the student to access the Google Suite for Education apps or extensions. The device should be fully charged at the start of the day and have a battery that will allow the student to use the device for their learning needs. The device does not require a physical keyboard if the student is able to successfully type on the touch screen or use a stylus/pencil. Students will be able to bring from their device using Google Docs to a number of printers in the school to submit assignments if required. In addition, students may also have the option of having a digital textbook when available.

For more information regarding this policy, please contact a school administrator.