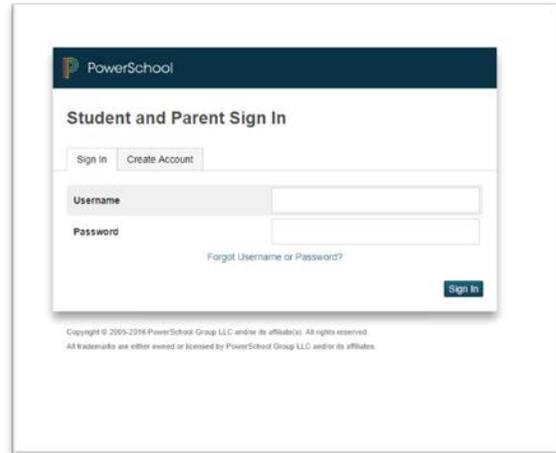


OPTIONAL ABJ FEE PAYMENT PLAN - INSTRUCTIONS

1) Log into the PowerSchool Parent Portal

<https://powerschool.eics.ab.ca/public/home.html>

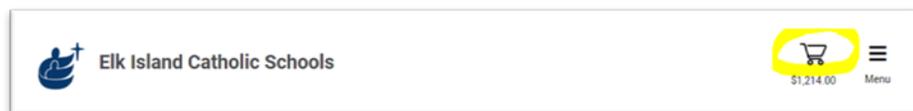


The image shows the PowerSchool login page. At the top, there is a dark blue header with the PowerSchool logo. Below the header, the page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. At the very bottom, there is a small copyright notice: "Copyright © 2005-2016 PowerSchool Group LLC and/or its affiliates. All rights reserved. All trademarks are either owned or licensed by PowerSchool Group LLC and/or its affiliates."

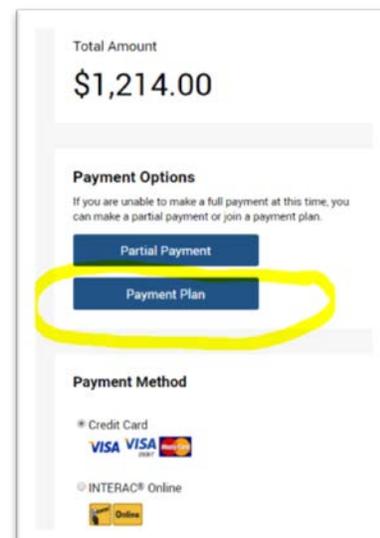
2) Click on "Student Fees"



3) Click on the Cart Icon



4) Under the Payment Options, select the "Payment Plan" button



The image shows a payment summary screen. At the top, it says "Total Amount" followed by "\$1,214.00". Below this is the "Payment Options" section, which includes a note: "If you are unable to make a full payment at this time, you can make a partial payment or join a payment plan." There are two buttons: "Partial Payment" and "Payment Plan" (highlighted with a yellow circle). Below the buttons is the "Payment Method" section, which has two options: "Credit Card" (with VISA and MASTERCARD logos) and "INTERAC® Online" (with an Online logo).

Manage Saved Cards

You do not currently have any saved payment details.

Add New Payment Method

Credit Card

VISA VISA MasterCard

Pay by Credit Card

Cardholder Name

Credit Card Number

Expiration Date
 /

CVD (# on back of card)

Payment Amount:

5) Click "Manage Saved Cards" to add your credit card information and select "Add Method"

6) Select your payment plan by clicking on the desired button, for example "ABJ School Fees"

Payment Plan

Set up future dated payments.

Select your method of payment:

You currently do not have any payment methods saved on file. To add your payment information for the plan, click here:

Select your payment plan:

ABJ School Fees
 Transportation Payment Plan

The following fees are eligible to be added to the selected payment plan:

Student Name	Due	On Plan
Student Council-Dues & Other-Student Fees	\$20.00	\$20.00
Digital Photography 10*-Sem.1	\$40.00	\$40.00
Yearbook* (Optional)	\$42.00	\$42.00
Foods Studies 10-Sem.1	\$85.00	\$85.00
Outdoor Living 20-Sem.2	\$100.00	\$100.00
Physical Education 20-Sem 2	\$120.00	\$120.00
Outdoor Living 20-Sem.2-Optional Trip	\$200.00	\$200.00
Student Plan Total:	\$607.00	

7) Review fees and note the instalment dates. ABJ is allowing 10 instalments dated the 15th of each month from September to June. **Please note that any new fees added after the payment plan is set up WILL NOT be included in the payment plan. Any new additions will have to be paid separately.** Also, extracurricular fees will not be included in the payment plan. This includes sports fees, field trip fees, grad tickets, etc.

8) Click on “Create Plan” to complete.

Student Name	Due	On Plan
Student Council-Dues & Other-Student Fees	\$20.00	\$20.00
Broadcasting Perf/Tech 10/20/30-Sem.2	\$40.00	\$40.00
Digital Photography 20*-Sem.1	\$40.00	\$40.00
Yearbook* (Optional)	\$42.00	\$42.00
Outdoor Living 10-Sem.1	\$60.00	\$60.00
Outdoor Living 10-Sem.1-Optional Trip	\$220.00	\$220.00
Student Plan Total:	\$422.00	
Plan Sub Total:		\$1,029.00
Total Payment Plan:		\$1,029.00

Your payments will be:

Plan Payment 1	\$102.90	15-Sep-2018
Plan Payment 2	\$102.90	15-Oct-2018
Plan Payment 3	\$102.90	15-Nov-2018
Plan Payment 4	\$102.90	15-Dec-2018
Plan Payment 5	\$102.90	15-Jan-2019
Plan Payment 6	\$102.90	15-Feb-2019
Plan Payment 7	\$102.90	15-Mar-2019
Plan Payment 8	\$102.90	15-Apr-2019
Plan Payment 9	\$102.90	15-May-2019
Plan Payment 10	\$102.90	15-Jun-2019
Total:	\$1,029.00	

Cancel Create Plan