

March 9, 2018

Dear Parents of the Archbishop Jordan Catholic School Community,

During the second week of March (March 13-15), we will be conducting a School Improvement Process in your school community. The purpose of this process of gathering, analyzing and synthesizing information is to assist in the creation of a strategic plan that continues to move and improve your school in the area of Catholicity. Our ultimate goal is to impact student learning and to ensure that children are successful.

The School Improvement Process was developed by Alberta Education specifically for Catholic Schools. The process involves gathering data and evidence through surveys, interviews, documentation review, and general observations. To make this a success, we need your assistance.

What can you do to help us with the process?

- Talk to your children about their school experience and how they can contribute to the process by speaking with the review team or by taking a survey during this week. All grade 9-12 students will be surveyed and some of them will be chosen to be interviewed.
- Let the school know that you would be willing to have a short interview with a member of the team. This can be conducted in person or by phone during the day and into the early evening. If interested let the school know your name, contact number, and best time to reach you. You may also send an email to [paulc@eics.ab.ca](mailto:paulc@eics.ab.ca) to indicate your interest.
- As an ABJ parent, please take time to fill out the parent survey at:

<https://www.surveymonkey.com/r/ABJparent>

*Please note, only one survey per household will be registered by the program. The survey is now available until noon Wednesday, March 14th.*

If you have any questions or concerns about the process, please contact your school administration or contact me directly at 780-449-6455 or by email at [paulc@eics.ab.ca](mailto:paulc@eics.ab.ca).

Yours In Catholic Education,

Paul Corrigan  
Director Faith and Wellness

Brett Cox  
Principal