**Information to Grads Buying Ceremony/Banquet Tickets –
April 29th – May 3rd, 2019 (common room upstairs )**

1. Pick up a Grad Ticket Request Form from Room 211. Or check the website under Grad Newsletter.
2. See payment options –Online, Debit/Credit, Cheques made out to Archbishop Jordan High School or Exact Cash.

**3.** **Pick up your 2 FREE ceremony tickets. (You will not need a ticket –
 you will be wearing a Grad Gown so easy to spot – reserved seating)

4. EXTRA ceremony tickets are $5.00 each, unlimited.**

5. Banquet Tickets are $75.00 each - unlimited

You may buy tickets for a whole table of 10 if you wish.
You can have 10 or 9 people at your table. If less than 9, other grads
 may be assigned to your table.
Two grads may purchase up to 10 tickets for one table of 10 seats
 ( 5 & 5, 6 & 4, 7 & 3, etc.)
 NO you cannot have 11 seats at one table!
YES, the grad has to buy a ticket.

Tell the parent selling tickets who you are sitting with so she/he can fill out the banquet sheet with grad name, grad sitting with, and ticket numbers.

6. Of course, some of your parents will only give one cheque for both
 ceremony/banquet tickets. No problem – we will just record the
 ticket numbers on the correct sheet for both the ceremony and banquet.

7. Once you have bought tickets, you can fill out banquet section request form. (located across from Room 211).

Ms. Hallonquist will go through request forms and receipts and assign
 tables on order received and if your partner(s) have paid.

**8. Let Ms Hallonquist know, by email margeh@eics.ab.ca, if there are any
 additional food allergies for anyone at your table by May 10th, 2019 .**